

BOOMTICK PTY LTD t/a VILLA NIGHTCLUB
ABN: 59 094 850 674
187 Stirling Street, Perth 6000
Venue: p.9328 3077 f.9328 3099
Admin: p.9325 6677 f.9325 7766
info@villanightclub.com.au

GENERAL INFORMATION

At Villa Nightclub our staff ensures your special event will function to perfection.

THE MENU

Villa has a range of catering options for your selection. Our preferred caterers, Heyder and Shears, can satisfy all your requirements.

BEVERAGES

A variety of options are available.

- (a) 'Average Joe': Standard bar operation (cash bar for guests to purchase their own beverages)
- (b) 'DAYG (Drink As You Go)': Full bar and wine service on consumption for the duration of the function
- (c) 'The Kitchen Sink' Packages: Beverage packages as detailed below.

FUNCTIONS and EVENTS

A minimum of 300 guests is required. Maximum number of guests is dependent on type of function. Venue hire fee is inclusive of all bar and door staff, security and in-house production (sound, lighting, microphones).

TERMS & CONDITIONS

TENTATIVE BOOKING

Tentative bookings are held for a period of two weeks and will automatically be cancelled unless arrangements have been made to extend the tentative booking period.

CONFIRMATION OF BOOKING

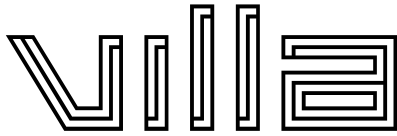
A deposit of \$1000.00 within the two week period is required to guarantee the booking and will be deducted from the final account. Upon confirmation of the booking a receipt will be issued noting the venue date and time of the function.

FINAL CONFIRMATION OF ARRANGEMENTS

It is desirable to finalise all arrangements no less than 4 weeks prior to the event, preferably by personal appointment confirming beverage options, function time and additional requirements.

PAYMENT

Final numbers are to be confirmed 7 days prior to the event whereupon 50% of the estimated beverage account will be payable in advance by cash, cheque or credit card. The guaranteed number of guests at this time will be the final number charged for. The balance of the account will be dispatched during the week following the event and full payment will be required within 7 days. In the event that the minimum numbers are not attained the beverage account will be rendered for the relevant minimum charge unless prior arrangements have been made.



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CANCELLATION

Deposits will only be refunded if 8 weeks' notice is made in writing or a replacement function/event is found prior to the event date. We reserve the right to take into account any administrative costs incurred to date and these will be deducted from the deposit. In the event of a function being cancelled less than 8 weeks from the date of the function, we reserve the right to charge 50% of the estimated value of the function. Should the function be cancelled within 7 days of the event date we reserve the right to charge 100% of the estimated value of the function.

RESPONSIBILITY

Villa does not accept responsibility for damage to, or loss of, any clients property left on the premises prior to, during or after a function. Organisers are financially responsible for any damage sustained to fittings, property or equipment by the client, guests or outside contractors prior to, during or after a function.

SIGNAGE

Nothing is to be nailed, screwed, stapled or adhered to any wall, door or surface or part of the building. All signage in the public areas must be approved by Management.

DAMAGE

Any damage caused by guests to Villa will be the financial responsibility of the organiser and the costs associated with repairs and/or abnormal cleaning will be charged to your final account at the rate of \$65.00 per hour per staff member.

CONSUMPTION

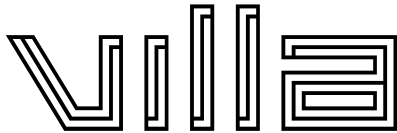
Function organisers are not permitted to supply their own food or beverage under any circumstances.

DUTY OF CARE

Villa is an 18+ licensed premises.

Under the WA Liquor Control Act of 1988 we have a duty of care to all our clients and reserve the right of our duty manager to refuse service of alcohol to persons deemed to be intoxicated and who may do harm to themselves other patrons or property.

ALL PRICES SHOWN THROUGHOUT THIS BROCHURE ARE INCLUSIVE OF GST AND ARE BASED ON CURRENT AND FORESEEABLE COSTS BUT MAY BE SUBJECT TO INCREASE AT THE MANAGEMENT'S DISCRETION, IN WHICH CASE 30 DAYS NOTICE WILL BE GIVEN.



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FUNCTION CONFIRMATION FORM

****Please return this form when paying the function deposit****

FUNCTION DAY & DATE:

COMMENCEMENT TIME:

COMPLETION TIME:

APPROX. NO. OF GUESTS :

OCCASION:

CONTACT NAME:

BUSINESS NAME:

.....

.....(IF APPLICABLE)

ADDRESS:

.....

.....

SUBURB:.....

POSTCODE:

TELEPHONE #s: HOME#:

WORK#:

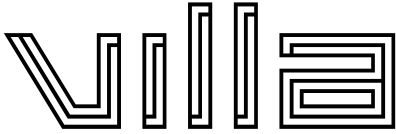
MOBILE#:

EMAIL ADDRESS:

PERSONS RESPONSIBLE FOR PAYMENT OF ACCOUNTS NAME:

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ADDRESS:

.....

SUBURB:.....

POSTCODE:

TELEPHONE #s: HOME#:

WORK#:

MOBILE#:

EMAIL ADDRESS:

IF PAYING THE DEPOSIT BY CREDIT CARD, PLEASE COMPLETE THE DETAILS BELOW:

Credit Card #:

Expiry date:

Cardholders Name:

Amount: \$

Authorised by (Signature of cardholder):

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EFT Payments – Please note: Narration with payment must include the date and name of function.

Account details – (name of account payment is coming from):

Date & Amount paid:

Please forward this sheet as confirmation of payment.

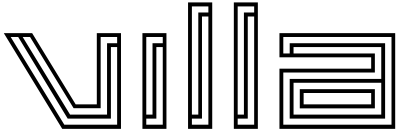
Our bank details:

Villa Nightclub

BSB # 016185

Account # 181455396

ANZ Bank

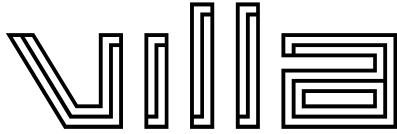


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I have read, understood and agree to the terms and conditions noted in the function information.

NAME & SIGNATURE:

DATE:



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FUNCTION BEVERAGE INFORMATION

Beverages for your function can either be organised as a standard bar, on a consumption basis (a tab) or as part of a package.

AVERAGE JOE

A standard cash bar operation for guests to purchase their own drinks.

DAYG (Drink As You Go)

Opting for beverages on a consumption basis means you pre-select what is to be served throughout the total duration of the function. You place a dollar amount over the bar and dictate which drinks you would like your guests to be served.

The KITCHEN SINK PACKAGES

Opting for the beverages on one of our pre-set packages means the price is set per person, for the entire group. Beverage packages must run for the total duration of the function.

Please note: Special arrangements can be made for additional drinks on a tab, however a credit card must be presented to the Venue Manager and the tab must be settled at the end of the function.

FUNCTION BEVERAGE LIST

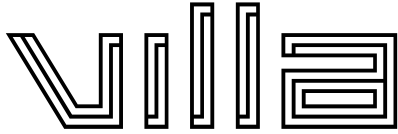
	Package 1 (per person)	Package 2 (House Spirits included – prices are per person)
2 hours	\$40	\$50
3 hours	\$55	\$65
4 hours	\$70	\$80
5 hours	\$85	\$95
6 hours	\$100	\$110

Package 1 includes:

- Amstel, Becks, Boags Premium Light, Boags Pure, Heineken, Tooheys Extra dry & Tooheys 5 Seeds Cider
- Lone Fig Chardonnay, Cab Sav & Brut Cuvee
- Bottled water, Soft Drink & Juices

Package 2 includes all Package 1 as well as these House Spirits:

- Absolute Vodka
- Jim Beam
- Beefeater Gin
- Havana Club Light/Dark Rum
- Ballentines Scotch
- El Jimador tequila



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Note: Stocked items listed above are subject to change without notification.

Alternatively packages to include premium wines, cocktails, RTD's, Red Bull and top shelf spirits can be tailored to suit your individual requests.